

**Summary of Decisions**  
**ARCASIA (Architects Regional Council Asia) 37th Council Meeting**  
**(September 27<sup>th</sup> and 28<sup>th</sup>, 2016)**



**Venue: Hong Kong**

**Day 1: 27 September 2016**

**Session 1: Inaugural Session**

<b>8:30 – 9:00 Photo Session</b>
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**1.0 Convening of the ARCASIA 37th Council Meeting (9:00-10:00)**

1.1 Presence of Quorum by Honorary Secretary Ar. Luke Yeung will report on the quorum and present the following:

President: Ar. Sathirut Nui Tandanand  
Immediate Past President: Ar. Tan Pei Ing  
Advisor: Ar. Yolanda Reyes  
Zone A Vice President (President Elect): Ar. Jahangir Khan  
Zone B Vice President: Ar. Endy Subijono  
Zone C Vice President: Ar. Jaeho Shim  
Honorary Secretary: Ar. Luke Yeung  
Honorary Treasurer: Ar. Bea Supaporn Vithayathawornwong  
Chairman ACAE: Ar. Nuno Soares  
Chairman ACP: Ar. Chungyu Shin  
Chairman ACGSA: Ar. Qazi M Arif  
Chairman ACSR: Ar. Rita Soh  
Chairman ACYA: Ar. Fawad Suhail Abbasi

AAA Convenor, ACA 17 Convenor, Presidents of the Architectural Institutes of Bangladesh, Bhutan, China, Hong Kong, India, Indonesia, Japan, Korea, Laos, Macau, Malaysia, Mongolia, Nepal, Pakistan, Philippines, Singapore, Sri Lanka, Thailand, and Vietnam and delegates of all 19 member Institutes present according to the By-Laws for the required quorum.

*The Member Institutes official delegates were introduced and quorum confirmed. BIA and UMA were not present. However, Mr. Och Tsoggerel, consul of The General Consulate of Mongolia to Hong Kong attended as an Observer representing UMA.*

1.2 President call the meeting to order, address the Council and present the guests

International Guests introduction.

Acknowledging the presence of Observers and Past Chairman of ARCASIA.

1.3 Welcome Address by the President of the Host Institute, HKIA President Ar. Vincent Ng.

1.4 Brief remark by Regional Presidents/Guests

1.5 MOU Signing with UIA, UIA President Ar. Esa Mohamed

*The MOU between UIA and ARCASIA was signed by UIA President Ar. Esa Mohamed and ARCASIA President Ar. Sathirut Nui Tandanand and was extended for 3 years.*

1.6 Announcing of House Keeping Matters by Host Institute

1.7 Closing of the Inaugural Session

## **Coffee Break (10:00 – 10:30)**

### **Session 2: Council Meeting (10:30-12:30):**

#### **2.0 ARCASIA Council Meeting (10:30- 10:45)**

- 2.1 President calls resumption of meeting
- 2.2 Adoption of the agenda
- 2.3 Addition and Amendment to the agenda

*The draft agenda was sent out my email to all Members previously. Comments were received and agenda revised accordingly.*

*The revised Agenda was presented to Council and was adopted.*

#### **3.0 Minutes of the Council Meeting held in Ayutthaya, Thailand**

- 3.1 Adoption of the Minutes (15 mins)

*The minutes of the 36<sup>th</sup> Council Meeting held in Ayutthaya together with the summary of decisions were sent via email to all the Member Institutes. The attachments have been posted on ARCASIA website.*

*The minutes were presented in the Council Meeting and officially adopted by all unanimously.*

#### **4.0 Honorary Treasurers report (15 mins)**

- 4.1 Financial Updates
- 4.2 Up to date Statement of Member Subscription status to be presented

*The ARCASIA account was presented and adopted by Council.*

*The sponsorship account opened through ASA was presented and adopted by Council.*

*The Council rectified the closure of HSBC account in Hong Kong in view that the account was frozen. The Council also agreed to temporarily transfer the money from said account to PAM – ARCASIA account until a separate new ARCASIA account is set up.*

*The proposed Auditor for ARCASIA account with 700 USD fee was presented to the Council and approved.*

*Council has agreed to standardize yearly subscription fees for all Member Institutes (1000 USD) except BIA and SONA (200 USD). IAP and SLIA agreed to the increase from 500 USD to 1000 USD for 2017 onwards. UMA will be notified and consent to secured accordingly.*

#### **5.0 President's Report (30 mins)**

- President's Report.
- Presentation of Certificates of Appreciation to OB and Committee Chairs.
- Adoption of President's Report by Council.

*The President's report by Ar. Sathirut Nui Tandanand for the period 2015 and 2016 were presented and were adopted.*

## **6.0 Vice President's Report (30 mins)**

6.1 Vice Presidents Zone A, Zone B, and Zone C present brief summary reports on activities and future plans for the respective zones.

*All 3 Vice Presidents presented summary reports on the activities of their respective zones and were adopted.*

6.2 House Keeping Matters – Host Institute (3 mins)

**Lunch Break (12:30- 13:30)**

## **7.0 Institutes Presidents' Country Report (13:30-15:30) (7 mins / Institute)**

*The following member Institutes presented the Country Report:*

*IAB (Institute of Architects Bangladesh)  
ASC (Architectural Society of China)  
HKIA (The Hong Kong Institute of Architects)  
IIA (The Indian Institute of Architects)  
IAI (Ikatan Arsitek Indonesia)  
JIA (The Japan Institute of Architects)  
KIRA (Korean Institute of Registered Architects)  
ALACE (Association of Lao Architects and Civil Engineers)  
AAM (Architects Association of Macau)  
PAM (Pertubuhan Akitek Malaysia)  
SONA (Society of Nepalese Architects)  
IAP (Institute of Architects Pakistan)  
UAP (United Architects of the Philippines)  
SIA (Singapore Institute of Architects)  
SLIA (Sri Lanka Institute of Architects)  
ASA (The Association of Siamese Architects under Royal Patronage)  
VAA (Vietnam Association of Architects)*

## **8.0 ARCASIA Projects (15:30-16:30)**

### **New Projects**

#### **8.1 Collaborating with other Organizations (10 mins)**

MOU Signing with Asian Disaster Preparedness Center and Emergency Architecture (Ar. Rita Soh & Ar. Joseph Kwan)

#### **8.2 ARCASIA for the Next Generation**

- Architecture Teacher Training Program - VP Zone A: Ar. Jahangir Khan (10 mins)
- ARCASIA Young Architects Network - Ar. Fawad Suhail Abbasi (10 mins)
- ARCASIA Travel Prize - Ar. Luke Yeung (10 mins)

#### **8.3 Improving Professional Practice Standard**

- Professional Practice Workshop to be held in Bangkok during ASA National Convention – Ar. Sathirut Nui Tandanand (10 mins)

#### **8.4 On Promoting ARCASIA**

- ARCASIA Travel Exhibition – Presentation of ARCASIA Video & Exhibition Booth Design Show the video and exhibition design - Ar. Bea Supaporn Vithayathawornwong (10 mins)

*The video was presented and accepted with comments. OB will edit the video and travel exhibition design where possible and will make video available to Member Institutes.*

#### **9.0 Revision of Constitution & By-Laws (16:30-17:00)**

9.1 Updating of ARCASIA Hosting of ACA and Forum Handbook and Policy Manuals (Ar. Tan Pei Ing)

*The proposed amendments to the ARCASIA checklist for ACA/Forum Hosting to include additional obligations were presented and approved by Council.*

*The Council has given the mandate to update the Handbook and Policy for future ARCASIA Forum and ACA to ensure at least one evening for all participants to be invited to the networking event.*

*2 options for schedule of ACA/Forum were presented and adopted in principle by Council. The Host Institute will have the discretion to adopt the appropriate option provided consultation and agreement with the President of ARCASIA.*

*The summary of minimum obligations have been emailed to all Member Institutes and approved in the meeting.*

**End of Day 1 (17:15)**

**Day 2: 28 September 2016**

#### **Session 3: Review of ARCASIA Information Dissemination, Awards, and Membership**

##### **10.0 ARCASIA Information Dissemination (8:30 - )**

10.1 Architecture Asia Magazine and Emerging Architects Awards - Update by PAM & Ar. Lee Chor Wah

10.2 MOUs with Other Regional Organizations - Updates, Renewals and New MOU – Ar. Nui Tananand:

- AUA
- ACE

##### **11.0 ARCASIA Awards (9:45 - )**

11.1 Report by AA Awards Convener – Ar. Tony Wong

**Coffee Break (10:00 – 10:30)**

##### **12.0 New Membership (10:30-10:45)**

12.1 Update on Myanmar & Brunei – Ar. Endy Subijono.

*Council has voted and approved for Myanmar to be accepted as 20<sup>th</sup> ARCASIA Member Institute.*

*Council has voted and approved for Brunei to be accepted as 21<sup>st</sup> ARCASIA Member Institute with condition only architects from their Institute are allowed to participate in all ARCASIA events and activities.*

*Council has approved the subscription fees to be set at 1000 USD / year. Their membership will commence from 2017 onwards.*

#### **Session 4: Assessment and Future Plans for ACAs and Forums (11:00-12:30)**

##### **13.0 Asian Congress of Architects (ACA) / Forum**

13.1 Report on Forum 18 in Ayutthaya – Vice President of ASA (10 mins)

13.2 Report on ACA 17 in Hong Kong - President of HKIA (10 mins)

13.3 Report on Forum 19 in Jaipur, India – President of IIA Divya Kush (30 mins)

*- IIA was requested to work with PAM and HKIA AAA convenor to ensure that schedule of AAA Awards can be successfully incorporated into the Forum 19 schedule and program.*

*- Council agreed to revise proposed date of Forum 19 to begin from May 22, 2017 with the following condition: That the visa condition for IAP can be resolved. The status will be reviewed by January 14 2017 in Islamabad, failing which, a contingency plan will be agreed if needed.*

13.4 Presentations by Member Institutes to bid for ACA18 2018 (30 mins):

Candidates Presentation:

- JIA Presentation

*ARCASIA has received only 1 submission of bid by JIA before the closing date before the Council Meeting (2 months before the Council Meeting)*

*In view that there is no other application, JIA will be the hosting Institute for ACA 18 in 2018 in mid September 2018.*

13.5 House Keeping Matters – Host Institute (3 mins)

#### **Lunch Break (12:30-13:30)**

#### **Session 5:**

##### **New Membership: East Timor (Timor Leste)**

*Council agreed for IAI to contact East Timor (Timor Leste) to investigate possible new membership to ARCASIA.*

## **Committee Summaries and Roundtable Reports (13:30-15:00)**

### **14.0 Committee Reports:**

14.1 ACAE Summary Report - Ar. Nuno Soares (15 mins)

*Council has approved the ACAE Roundtable resolution and Report.*

14.2 ACPP Summary Report - Ar. Chungyu Shin (15 mins)

*Council has approved the ACPP Report.*

14.3 ACGSA Summary Report - Ar. Qazi M. Arif (15 mins)

*Council has approved the ACGSA proposal for Roundtable Protocol.*

*ASA has offered to be the host of the next ACGSA Roundtable.*

*The Vernacular Book of Wisdom has been approved.*

14.4 ACSR Summary Report - Ar. Rita Soh (15 mins)

*Council has approved the ACSR Report.*

14.5 ACYA Summary Report - Ar. Fawad Suhail Abbasi (15 mins)

*Council has approved the ACYA Report.*

14.6 Fellowship Meeting Report - Ar. Lee Chor Wah (15 mins)

*IAI has offered to host Roundtable meetings for the different Committees.*

### **15.0 Other Matters (15:00-16:00)**

15.1 SOC Presentation of UIA 2017 Seoul (15 mins)

15.2 Presentation of President's vision for 2017-2018 – President-Elect Ar. Jahangir Khan (15 mins)

### **16.0 Elections (16:00-17:00)**

16.1 Nomination and Election of Fellowship Chair.

16.2 Nomination and Election of candidates from Institutes for position of Vice Presidents of Zone A, B, C

16.3 Vote Counting and announcing of Vice Presidents.

- *The following is the candidate elected by the Institutes for the position of Vice President of Zone A:*

*Ar. Dr. Abu Sayeed M Ahmed from IAB.*

- *The following is the candidate elected by the Institutes for the position of Vice President of Zone B:*

*Ar. Theodore Chan from SIA.*

- *The following is the candidate elected by the Institutes for the position of Vice President of Zone C:*

*Ar. Nuno Soares from AAM.*

- *The following is the candidate elected by the Institutes for the position of Fellowship Chair:*

*Ar. Rita Soh from SIA.*

**17.0 Summary of Decisions and Actions of the 37th Council Meeting**

17.1 Hon. Secretary Ar. Luke Yeung present the summary of Decisions of 37th Council Meeting  
(15 mins)

**18.0 Closing Remarks by ARCASIA President (17:00-17:15)**

**Adjournment by President (17:15)**