



PAM GENDER EQUITY AWARD

Leadership in Gender Equity

RULES FOR NOMINATION, SELECTION OF RECIPIENT & CONFERMENT CEREMONY

1. INTRODUCTION

The PAM Gender Equity Award was initiated to promote leadership in gender equity. The award is modelled after the 'Paula Whitman Leadership in Gender Equity Prize' by Australian Institute of Architects.

The PAM Gender Equity Award was established to recognise exceptional contributions of a PAM Corporate member or a group of members, who demonstrate exceptional leadership and outstanding contributions to the advancement of gender equity in architecture practice, education and governance.

2. CONDITIONS FOR AWARDED THE AWARD

- It shall not be awarded to more than one recipient in a calendar year;
- It need not be awarded every year whether there are nominations or otherwise

3. CRITERIA FOR AWARDED THE AWARD

Nominations are sought for excellence in achievement in one or more of the following areas:

- Creation and advancement of knowledge through research and education;
- Development and deployment of effective advocacy and policy;
- Development and implementation of effective practice, engagement of industry and/or community.

The Award will be awarded based on demonstrated national or international peer recognition of a contribution to the advancement of gender equity in architecture through:

- Education
- Research
- Advocacy
- Policy development
- Community engagement
- Leadership

4. ELIBILITY

- At the time of nomination, the nominee must be a current valid member of PAM and must not have received the Award previously as an individual or in a group. In the case of a nomination to recognise a nominee posthumously, the nominee must have previously been a corporate member of PAM.
- The nominee may be a practice registered with Lembaga Arkitek Malaysia and its principals, or two or more directors, are Corporate Members of PAM
- The requirement of current valid memberships shall apply also to the nominations Proposer and Seconder.

5. NOMINATION PROCEDURE

- Nominations will be invited from Corporate members of PAM through the Institute's official newsletter, circular or publications in January, or any date as decided by Convenor. Any changes to the nomination process once approved and published must be approved by PAM Council.
- Nomination must be made by completing the prescribed nomination Form/s (1A (Nomination) and 1B (Acceptance of Nomination)) with all necessary supporting documentation (if any) addressed to the President of PAM by at least two (2) current and valid Corporate Members of PAM at time of nomination as Proposer and Seconder.
- Nomination shall be supported by the following relevant supporting material that addresses the judging criteria in a pdf portfolio (landscape aspect with a maximum size of 15mb), including:
 - A statement of excellence addressing one or more of the eligibility criteria:
 - creation and advancement of knowledge through research and education,
 - development and deployment of effective advocacy and policy, and
 - development and implementation of effective practice, engagement of industry and/or community.
 - Address the Judging Criteria; each relevant Judging Criterion (education, research, advocacy, policy development, community engagement, leadership) individually with each as its own subheading.

- A curriculum vitae (CV, referencing the nominee/s' educational qualifications, career history, positions and experience.
- Contact information of two nominators.
- An image of the nominee or the group.
- Validation of the information

Should any information, facts and documentation in the nomination process be subsequently discovered to be untrue, whether by intent or oversight, PAM Council reserves the right to rescind the award.

6. THE AWARD JURY PANEL AND THE CONVENER

- The award of the Medal shall be decided by PAM Gender Equity Jury comprising of 7 (seven) members appointed by the Convenor endorsed by PAM Council, namely:
 - the President of PAM;
 - the PAM Gender Equity Chairman or Co- Chairman
 - two prominent Corporate members of PAM
 - a prominent member of an allied profession and/ or relevant organization
 - a prominent member of an academician

All Jurors appointed by the Convenor are prohibited from participating in the nomination process (as Proposer or Seconder).

- The Jury Panel shall be chaired by the President of PAM who will report the Jury's decision to the Convenor who shall prepare a report to present to PAM Council for endorsement. A minimum of 5 (five) Jurors shall be the quorum for the Jury Panel.
- The Convenor is appointed by PAM Council and he shall oversee all administrative and procedural matters of the PAM Gender Equity Award, including the nomination and verification process, and shall call for the Jury Panel meetings. The Convenor shall keep proper records and reports only to the PAM Council. He is assisted by a Deputy Convenor, who shall assume the Convenor's role in the event the appointed Convenor is unable to perform the role for whatever reason

The Convenor and Deputy Convenor shall maintain at all times full confidentiality and shall not divulge any information about the proceedings, results and conduct of the Awards.

- All Jurors shall receive the Convenor's Report with nomination materials after the verification process and the Jurors shall upon consideration of the Report, complete the preliminary assessment of each received nomination independently to be submitted to the Convenor before the Jury Panel meeting. All Jurors are required to declare any conflict of interest with any of the nominees, if any, upon receiving the Convenor's Report.

At the Jury panel meeting, the assessments of all Jurors will be presented and deliberations be conducted for final decision. The PAM Gender Equity Award shall be awarded to the nominee receiving the highest number of votes subject to the votes receiving a minimum of 2/3's (two-thirds) of the meeting's votes.

- The PAM Gender Equity Award Jury shall be announced together with the Invitation for Nomination.

7. OFFICIAL ANNOUNCEMENT & AWARD CEREMONY

The Official Announcement of the Recipient of the PAM Gender Equity Award shall be made within 3 (three) months of PAM Council's endorsement.

PAM will hold an Award Conferment Ceremony and the Recipient Keynote Address at PAM Centre.

Should the Recipient wish to hold other larger event(s) and at other venues they may do so at their own cost and expense.

The Recipient or his nominators shall be responsible for the production including design and printing of Exhibition Boards and Memento Booklet, if he/she wishes to have them exhibited/published.

